

BA Academy COVID-19 Risk Assessment

HAZARD	WHO MIGHT BE HARMED	CONTROLS TO BE PUT IN PLACE	WHO WILL BE RESPONSIBLE	WHEN THE CONTROLS NEED TO BE IN PLACE BY	ADDITIONAL NOTES
Children finding it challenging to adhere to social distancing measures, increasing the risk of virus transmission	-Staff -Pupils	<ul style="list-style-type: none"> -Each child will be given a designated bag/coat station; there will be appropriate spacing between these stations in line with the Government guidelines. -Children will be verbally and visually reminded (visual reminders displayed) to adhere to social distancing as often as required. - Small, consistent groups -Maximum of 15 children per session as per Government guidelines 	BA Academy staff member running the session	Right at the start of the session and throughout- date to be confirmed by school	

HAZARD	WHO MIGHT BE HARMED	CONTROLS TO BE PUT IN PLACE	WHO WILL BE RESPONSIBLE	WHEN THE CONTROLS NEED TO BE IN PLACE BY	ADDITIONAL NOTES
A child feeling unwell, increasing the risk of transmission of the virus	-Children -Staff	<ul style="list-style-type: none"> -Children will be provided with hand sanitiser at the start and end of each session -In the event of a child feeling unwell, the parent will be contacted immediately -The child will then either be moved to a safe area near reception or their designated bag/coat station -Further hand sanitiser will be provided to each child -All parents to be informed of a child feeling unwell via email 	-BA staff member will be responsible for contacting the parents	From the first session- date to be confirmed by school	

HAZARD	WHO MIGHT BE HARMED	CONTROLS TO BE PUT IN PLACE	WHO WILL BE RESPONSIBLE	WHEN THE CONTROLS NEED TO BE IN PLACE BY	ADDITIONAL NOTES
Children's water bottles getting mixed up, increasing the risk of virus transmission	Children	<ul style="list-style-type: none"> -BA staff member to check all water bottles are labelled -BA staff member will bring a large spare water bottle and disposable cups- all cups to be labelled to avoid mix ups 	<ul style="list-style-type: none"> -BA staff member will be responsible for checking names on water bottles -Parents will be responsible for providing labelled water bottles for their child 	As soon as a start date is confirmed by the school, a notice will be sent out to parents reminding them to label water bottles	

HAZARD	WHO MIGHT BE HARMED	CONTROLS TO BE PUT IN PLACE	WHO WILL BE RESPONSIBLE	WHEN THE CONTROLS NEED TO BE IN PLACE BY	ADDITIONAL NOTES
Transmission of the virus through poor hygiene following the use of the toilet	-Children -Staff	-Children will be reminded to wash their hands after using the toilet -Children will be directed back to their bag/coat station and will be provided with further hand sanitiser	-BA staff member will be responsible for reminding the children to wash their hands -BA staff member will be responsible for providing hand sanitiser	Rules set out at the beginning of the session- start date to be confirmed by the school	

HAZARD	WHO MIGHT BE HARMED	CONTROLS TO BE PUT IN PLACE	WHO WILL BE RESPONSIBLE	WHEN THE CONTROLS NEED TO BE IN PLACE BY	ADDITIONAL NOTES
Risk of virus being transmitted through external visitors, i.e. BA Academy Staff members	Children	<ul style="list-style-type: none"> -All BA Academy teachers/coaches will check their temperature daily to ensure they are fit and well to teach -Staff will be wearing a protective visor at all times -Staff will frequently sanitise their hands 	BA staff member	Start date to be confirmed by the school	

HAZARD	WHO MIGHT BE HARMED	CONTROLS TO BE PUT IN PLACE	WHO WILL BE RESPONSIBLE	WHEN THE CONTROLS NEED TO BE IN PLACE BY	ADDITIONAL NOTES
Virus being transmitted through the use of equipment	-Staff -Children	-For sports clubs, no bibs will be used until circumstances change -All equipment (cones, footballs, props etc.) will be sanitised before and after each session	BA staff member will be responsible for sanitising all equipment before and after the session	Start date to be confirmed by the school	

HAZARD	WHO MIGHT BE HARMED	CONTROLS TO BE PUT IN PLACE	WHO WILL BE RESPONSIBLE	WHEN THE CONTROLS NEED TO BE IN PLACE BY	ADDITIONAL NOTES
Virus being transmitted through parents/carers entering the premises	-Staff -Children	-Children will remain at their coat/bag station until their parent/carer arrives at the door to take them- If necessary, this will be done by rota and children will leave at staggered times depending on individual school protocol	-BA Academy staff will be responsible for leaving a notification on the website/social media pages reminding parents/carers to wait at the door -Parents/carers will be responsible for adhering to these measures	Start date to be confirmed by the school	

HAZARD	WHO MIGHT BE HARMED	CONTROLS TO BE PUT IN PLACE	WHO WILL BE RESPONSIBLE	WHEN THE CONTROLS NEED TO BE IN PLACE BY	ADDITIONAL NOTES